

**St. Elizabeth School
School Advisory Board Minutes
(Approved)**

February 6, 2017

Attendees: Board members
Mrs. Karen Lewis, Principal
Rev. James Weiner, Pastor
TJ Sullivan* Ellen Mahoney
Stephen Bommer Joseph Tweed
Antoinette Gillespie
Steve Napolitano Cathy Corbett
Ivan Arteaga

- Denotes via conference call/speaker

7:00 pm

Closed Executive Session (notes taken)

7:40 pm

Regular meeting opened

ELLEN MAHONEY: Opening Prayer

TJ SULLIVAN: Welcoming remarks

Please read over the minutes from the last meeting.

Motion to approve minutes from January 9, 2017 meeting, motion Cathy Corbett, second Ellen Mahoney, all in favor, opposed (none), no changes, minutes approved.

IVAN ARTEAGA: Finance report

Nothing out of the ordinary or unusual.

STEPHEN BOMMER: Facilities

Continuing estimates for door replacement

KL: State funds must be used with an approved state contractor or three bids must be obtained. Contractor who originally said he was state approved, is not. Therefore, re-bidding contract.

TJ SULLIVAN: Marketing

Marketing plans in place, see School Report by Karen Lewis.

JT: Valetine's Day, Day of Giving fundraiser.

Board briefly discussed too close to Gala and did not want to hit people up for two events at same time.

KL: We will hold something after the Gala.

KAREN LEWIS: School Report

- Discussed comments from Parents' Survey
- Carol has list of 18 families who attended Open House
- 4 more attended Buddy Day.
- 4 new registrations

JT: Discussed possible Step Up class visitation for kids going into next grade in lower grades.

KL: Answer of YES for Pre-K class.

AG: Encouraged Pre-K because there has been some discussion about moving up.

ANTOINETTE GILLESPIE: HSA

- Gala featured at this Friday's HSA meeting
- Catholic School's week went well
- Teachers' Appreciations Lunch on Friday was highlighted with recognition of Mrs. Palmieri's and Mrs. Jensi's 35 years of service.
- First trimester lunch revenue down \$1,000.
- Scripts trending better ratio-wise. Less children/families this year.
- Parents' Night Out coming up.
- Restaurant Night at Blue Moon.
- Sal Laretta shopping night March 2, 2017. 20% going to SES.

Discussion followed on script activity.

FR. JIM WEINER: Parish Report

- New boiler bids now being accepted.
- Classroom unit upgrades being considered with bid.
- A/C unit savings using State rebate program, significantly reduced cost.
- Continued space utilization and strategic plan discussions.
- Mercies Campaign being paid to Archdiocese. Inquiring as to buyout cost for new/upcoming campaign for this year.

New Business: Steve Napolitano suggested SAB buy a ticket or two for the 50/50, and if won, money to be donated back to the school. People agreed.

No Comments/Questions from the Parent Community submitted/emailed. None attended.

ELLEN MAHONEY: Closing prayer

Meeting adjourned.

Next meeting: March 13, 2017