

***Saint Elizabeth's School***

***School Advisory Board***

***Open Meeting Minutes***

February 12, 2018

**Closed Executive Session**

(Notes taken)

**Attendees-**

The following persons were present:

Karen Lewis

Ellen Mahoney

TJ Sullivan

Teresa Petrone

Russell Romond

Christopher Grasso

Bernadette Casey

Antoinette Gillespie

Father Steven

Joe Tweed

No Attendance by the parent community

**School Report – Karen Lewis**

- a. Re-Registration is in Progress
  - a. Good interest in PK3
  - b. Evaluating who will be moving up
  - c. One student is currently not returning
  - d. Mrs. Palmeri will begin to call current families after break
  - e. There has been a lot of interest for Kindergarten
  - f. Mrs. Rigg has been giving a some tours and being a parent advocate
  - g. Teachers receiving training on I read
  - h. Overall attitude in school is high
  - i. New Finance person started

### **Security – Karen Lewis**

- a. TJ was approached by some parents regarding security at the school. It is being asked that the current security be reviewed.
- b. Karen Lewis responded and asked that all future issues with security be referred to her. There are some aspects of security that cannot be shared as it would compromise the security.

### **Finance – Russ Romond**

- a. Operating income exceeded budget forecasts by 30% while expenses are running at 80% of budget. Both income and expenses are basically in line with 2016-2017 numbers.

### **Parish Report - Fr. Steven**

- a. Parish is looking at Security in the Vestibule
- b. The Capital Campaign donors were invited to a meeting to discuss the state of the fund and possible improvements
  - a. Possible improvements being considered are Daily mass chapel and improved lighting in the parking lot
  - b. School and Parish Community is invited to provide some ideas of improvements
  - c. Mrs. Lewis asked that the Father Steven consider the report from Valentina
- c. Parish is on the rise. The Christmas collection was up from last year.

### **Strategic Plan – Karen Lewis.**

- a. Currently in Process

### **HSA Report – Antoinette Gillespie**

- a. 5K was a very well run event and with only 2 months to plan the profit for the event was over 15K
- b. \$4\$ is currently up. Midyear numbers were 10K
- c. HSA sponsored events during CSW including the anti-Bullying seminar
- d. Upcoming events –
  - a. Sal Laretta shopping event
  - b. Red Bowl Restaurant week
  - c. Purple Ribbon Gala –please like/share the Facebook page

### **Marketing – Karen Lewis**

- a. Print Media – Record and 201 Magazine
- b. Word of mouth continues to be the best marketing

### **Closing Prayer**